



1720 Bishop St., San Luis Obispo, CA 93401 * (805) 544-0801
email info@childrensresource.org * www.childrensresource.org

OFFICIAL USE ONLY
Start date:
Classroom/area:
Schedule:
Last day:

EMPLOYMENT APPLICATION

POSITION APPLYING FOR: _____

DATE: _____ **SOCIAL SECURITY NUMBER:** _____ - _____ - _____ **E-MAIL:** _____

NAME: _____
Last First Middle Initial

ADDRESS: _____
Street City State Zip

Permanent Address (if different from above address):

Street City State Zip

TELEPHONE #: (home) _____ (cell) _____ (work) _____

CIRCLE THE CORRECT ANSWER:

May we contact you at your current job? Yes / No

Can you submit proof of age at time of employment? Yes / No

Do you have any physical condition we should be aware of? Yes / No **If yes, explain:** _____

Do you have any relatives who are Child Development Resource Center employees? Yes / No **If yes, please give us the name and relationship to you:** _____

At the time of your employment, can you submit proof of U.S. Citizenship or a visa with the appropriate work permit? Yes / No

Were you ever forced to resign or dismissed from employment? Yes / No **If yes, please explain:** _____

Have you ever been convicted of any offense, other than minor traffic violations? (You are not required to report incidents or judicial proceedings prior to your 18th birthday.) Yes / No **If yes, please explain:** _____

List any machines or equipment you operate or skills you have which may be relevant to the position for which you are applying: _____

Current Licenses, Certificates and/or Memberships in professional organizations: _____

Special Skills, Publications and/or Honors: _____



1720 Bishop St., San Luis Obispo, CA 93401 * (805) 544-0801
 email info@childrensresource.org * www.childrensresource.org

EMPLOYMENT HISTORY: List your work record. Begin with your present job and list in reverse order. Include self-employment and periods of unemployment in excess of one month as a separate period. List each promotion as a separate job. Use additional sheets if necessary. Show experience for the past 15 years and any earlier experience which may pertain to the position for which you are applying.

May we contact your present employer? Yes / No

Dates of Work	Job Title:	Name of Employer:
From	Describe your duties/responsibilities:	Employer Phone #
To		Address:
Hours per week		
Salary:	Reason for leaving:	Type of business/organization:
Per:		

Dates of Work	Job Title:	Name of Employer:
From	Describe your duties/responsibilities:	Employer Phone #
To		Address:
Hours per week		
Salary:	Reason for leaving:	Type of business/organization:
Per:		

Dates of Work	Job Title:	Name of Employer:
From	Describe your duties/responsibilities:	Employer Phone #
To		Address:
Hours per week		
Salary:	Reason for leaving:	Type of business/organization:
Per:		

Dates of Work	Job Title:	Name of Employer:
From	Describe your duties/responsibilities:	Employer Phone #
To		Address:
Hours per week		
Salary:	Reason for leaving:	Type of business/organization:
Per:		



1720 Bishop St., San Luis Obispo, CA 93401 * (805) 544-0801
email info@childrensresource.org * www.childrensresource.org

EDUCATION:

Number of years of high school completed (circle one): 1 2 3 4

SCHOOL	NAME & ADDRESS	COURSE OF STUDY	YEARS ATTENDED	DEGREE
College/ University				
List all attended.				
Business or technical				
Other				
Please specify				

Do you speak any foreign language fluently? Yes / No Which language? _____

EMERGENCY INFO:

In case of emergency, please call _____
Name Relationship

Phone Number

I hereby certify that all statements on this application are true and complete to the best of my knowledge and belief. I understand that any falsification of this record may be considered cause of termination.

Signature Date